



Office Use Only

Project Code	
Project Type	

APPLICATION FOR TRAVEL FUNDING 2017

Applicants must read the *SAGIT Project Funding Guidelines 2017* prior to completing this form. These guidelines can be downloaded from www.sagit.com.au

Proposals must be submitted by email to admin@sagit.com.au as a Microsoft Word document in the format shown by COB on **3rd February 2017**. Late proposals will not be accepted.

PROJECT TITLE (10 words maximum)

PROJECT DURATION

Requested project start date	
Requested project end date	
SAGIT Funding Request	2017/18 - \$

PROJECT SUPERVISOR CONTACT DETAILS

The project supervisor is the person responsible for the overall project

Title:	First Name:	Surname:	
Organisation:			
Mailing address:			
Telephone:	Facsimile:	Mobile:	Email:

ADMINISTRATION CONTACT DETAILS

The Administration Contact is the person responsible for all administrative matters relating to the project

Title:	First Name:	Surname:	
Organisation:			
Mailing address:			
Telephone:	Facsimile:	Mobile:	Email:

PROJECT DESCRIPTION

Provide clear description of the following:

Project Objectives <i>A concise statement of the aims of the project in outcome terms should be provided. Particular note should be made of the criteria under Section 1.3 of the Funding Guidelines</i>
Industry Significance (Not to exceed <u>one</u> page) <i>A description of the likely benefits to the South Australian grains industry that will arise from the project, preferably in quantitative terms.</i>
Travel Proposal (Not to exceed <u>one</u> page) <i>Typically, the Proposal will indicate the program for the travel and how it will benefit the line of research and extension being conducted.</i>

COMMUNICATION OF RESULTS

A concise statement describing the proposed path to market strategy for communicating the results of the project to the grains industry. Please indicate if you intend to produce press releases, seminars, updates etc. Note that SAGIT may directly extend information from Progress or Final reports to growers.

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BUDGET

Develop a budget table and itemize the salary and travel costs of your proposal. For salaries, give the title of the position and the level.

Do not include GST in your estimate of costs of the project. Applicants who are registered for GST will need to pay 10% of the grant amount as GST to the Australian Tax Office. Applicants whose annual turnover (including the amount of this grant, if they qualify to receive it) exceeds \$50,000 are required to be registered for GST

Budget Item and Description	2017/2018
SAGIT CONTRIBUTION	
Salaries	
Travel	
TOTAL SAGIT CONTRIBUTION	
HOST ORGANISATION CASH CONTRIBUTION	
Salaries	
Travel	
Subtotal - Host Organisation Cash Contribution	
HOST ORGANISATION IN-KIND CONTRIBUTION*	
Salaries	
Travel	
Subtotal - Host Organisation In-Kind Contribution	
TOTAL HOST ORGANISATION CONTRIBUTION (CASH & IN-KIND)	
Less Services Charges by Host Organisation	
NET HOST ORGANISATION CONTRIBUTION	
Other Funding Bodies (e.g. GRDC)**	
Other Third Parties	
TOTAL OTHER CONTRIBUTIONS	
TOTAL NON-SAGIT CONTRIBUTIONS	
TOTAL VALUE OF APPLICATION	

** Indicate whether funding has been granted or is awaiting decision

* Please detail how cash and in-kind contributions have been calculated

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AUTHORISATION

Name:

Position:

Signature:

Date:

Submit proposal via email to admin@sagit.com.au as a Microsoft Word document in the format shown by COB on **3rd February 2017**.